

# HydroAsia First Meeting

| TEAM                           | Orange  |              | MEETING TIME | 29/06/10 Tue 21:00<br>(Korean time) |
|--------------------------------|---|--------------|--------------|-------------------------------------|
| Attendance list<br>(3 persons) | Kwang-nam KIM   | trami NGUYEN | chenfei YAN  |                                     |
| Absentee list<br>(6 persons)   | Gopi,<br>claire BORDEROLLE, Jieun PARK,<br><b>thanh-hung PHAM, yoshiya TOUGE, hiroyuki YAMABE</b>   |              |              |                                     |
| Details of the meeting         | <ul style="list-style-type: none"> <li>- Self-introduction - Elected team leader (Gopi)</li> <li>- Set up time of our web meeting on this week (the first of July, 8PM)</li> <li>- Dividing up the work (GIS, modeling, platform works)</li> <li>- We'll try to get in touch with three men who are out of contact (TOUGE, YAMABE and thanh-hung PHAM)</li> </ul> |              |              |                                     |
| Completed task                 | - Elected team leader (Gopi)  |              |              |                                     |
| Plan                           | <ul style="list-style-type: none"> <li>- Sharing of role</li> <li>- Talk about running our project</li> <li>- Write an weekly report</li> <li>- Install programs &amp; studying</li> <li>- Additional contact to absentee by email</li> <li>- Additional web meeting</li> </ul>   |              |              |                                     |